**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**PRE-ANNUAL SESSION EXECUTIVE BOARD MEETING**

**OFFICIAL MINUTES**

**SATURDAY, APRIL 18, 2015**

The Annual Session Executive Board Meeting of the SDDHA was held Saturday, April 18, 2015 at 10:00 AM central time via Webex, the President being in the chair and the Secretary being present.

The meeting was called to order at 10:16 AM central time and introductions were given. A quorum was established with board members Amy Tejral, Arissa Olien, Pat Aylward, Katie Williams, Nicole Glines, Melissa Hill, Darlene Bogenpohl, and Jennifer Stark.

The Agenda was reviewed and additions were made. Motion was made to approve the agenda.

Officer reports were read and approved.

 The minutes of the Legislative Executive Board Meeting were read and approved as corrected.

 Hill would like us to utilize the Executive Board much more and have quarterly meetings. Utilizing Webex will help us to have shorter meetings and to stay on task. Monthly meetings would be ideal.

 Stark has been working with a cookbook company and found out a 60 page cookbook will cost $16.99 with a minimum order of 100. Stark researched producing a cookbook on Shutterfly that contains 20 pages for $7-$10 named “Sweets and Treats”. She can order specific amounts from Shutterfly. After agreeing we will order from Shutterfly to have them ready for Annual Session.

 Williams informed us that she is still looking for four vendors for Annual Session. We have six vendors as of now.

 Items to be raffled off at Annual Session will be listed and sent out by Dellman on constant contact.

 Tejral would like each component to donate two door prizes for Annual Session.

 Tejral informed us that every year we donate $500 to IOH Contributions. Hill thinks that if we donate a portion of our silent action we shouldn’t have to contribute the $500. Alyward stated that it should still be on the budget but should depend on the finances of the SDDHA Board.

 Tejral will inform everyone through constant contact to submit their nominations for RDH of the year. Alyward can also incorporate it in the upcoming newsletter. Hill is going to formulate a nomination form and send out on constant contact, Facebook, and also submit it to Alyward for the newsletter. Submissions need to be in by May 12.

 Glines gave a legislative report. Alyward discussed her contacts with other organizations that are on board to support SDDHA and its goals. There is going to be a SDDA conference call on April 20th to discuss sedation. Glines would like to incorporate a collaborative supervision committee on the Post Session Survey. This will allow us to ask for help outside the EB. Glines would like to have a Legislative meeting before Annual Session. This will be held Wednesday the 29th at 7:00 P.M central time.

 Memberships have dropped by 24.

 District VII meeting is in Bloomington, MN on June 5th-7th. Dellman and Tejral will be attending.

Annual Session will be hosted in Nashville on June 17th-23rd. Alyward will be bringing snack sized soy beans for market place. Dellman has Tonka bars and popcorn. Glines will be bringing Native American Jewelry. These items will be sold at Annual Session as well as in Nashville.

 Social Media will be added to Secretary Duties. The position will be labeled Secretary Marketing Director by majority vote.

Bogenpohl discussed her opinion on the legislative breakfast. She believes our time would be better spent by presenting a goodie bag and eliminating the breakfast. We also need to considered the over night stay in Pierre. She thinks Chamberline would be a better place to meet. Glines thinks we should meet face to face with our legislators and contact them by letter before hand. Discussion concerning future Legislative Sessions will be continued at a later date.

Semi-Annual Session will be held in Chamberlin Sept 26th, 2015. Tentative speakers have been chosen. Radiography will be held in the morning. Delta Dental will be speaking in the afternoon. Stark is coordinating vendors. Discussion will be held on hosting a silent auction for Semi-Annual during the Post-Board meeting.

Delta Dental grant deadline is May 1st. The treasure position will be responsible for this in the future.

Unleashing your potential deadline is August 1st. Alyward included this in the newsletter.

Vice President, President Elect, Secretary Marketing Director, Treasure, Mitchell component, southeast component, Black Hills component are open for nomination at the luncheon Executive Board Meeting in Sioux Falls.

Alyward discussed her pledge cards. She would like to explain this at the business luncheon and on the opening of Annual Session CE.

Tejral would like to form a committee, within each component, to contact the list of dental hygienist in order to obtain their email addresses. ADHA will also use this list for outreach purposes.

Meeting adjourned 1:08 PM.