**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**SEMI-ANNUAL EXECUTIVE BUSINESS MEETING**

**OFFICIAL MINUTES**

**Friday, September 27, 2019**

The Semi-Annual Board Meeting of the SDDHA was held Friday, September 27th, 2019; 5:00 PM mountain time; 6:00 PM central time in Oacoma, SD, the President being in the chair and the Secretary being present. The meeting was called to order at 5:10 PM mountain time; 6:10 PM central time by President Tia Meyer and introductions were given. A quorum was established with Amy Ericks, Carissa Regnerus, Katie Williams, Abby Schiley, Tasha Wendel, Suzanne Luken, Hailey Bruggeman, and Maddy Hanson. Amy Giese and Ame Batchelder were present as SDDHA members. The agenda was reviewed and approved. The Post-Board minutes were reviewed and approved.

Meyer discussed our online apparel store. Any new ideas for apparel should be submitted to Meyer. Luken and Wendel discussed that they placed orders and it did not ask for a shipping address. Both paid for apparel and never received the items. Meyers will get in touch with the apparel company to fix the issue.

Williams discussed that the strategic plan for 2020 – 2022 needs to be discussed. Williams proposed a committee be created to propose the strategic plan for 2020 – 2022. The executive board decided that Luken will be the strategic plan 2020 – 2020 committee chair. The committee members will be Regnerus, Meyer, and Williams. The board will vote to approve the strategic plan 2020 – 2022 at a later date.

Lobby day is January 27th, 2020 at 10:30 AM – 1:00 PM central time. Wendel and Regnerus have been in contact about placing Lobby day on the chamber calendar. Regnerus recommends that we have a specific list of stakeholders to invite to Lobby day because of budget reasons. Meyer and Williams agreed. Regnerus proposed that students be more involved in Lobby day especially the Student American Dental Hygiene Association (SADHA) officers. The idea at hand is that if the SADHA members would like to join us on Lobby day, we could compensate their hotel stay or travels. Hanson, Williams, Meyers, and Bruggeman all agreed this would be a great idea to have SADHA members involved in Lobby day.

Williams discussed Annual Sessions on May 14th – 16th, 2020. She has been in contact with the South Dakota Dental Association (SDDA) and they would like to have SDDA and SDDHA together for registration at Annual Sessions and that is all. An SDDHA representative must always be present at the registration table. The current shared speaker with SDDA is Dr. Michael Glick. Ericks proposed doing only two days for Annual Sessions in May 2020 instead of three days. At the past Annual Sessions in 2019, SDDHA did three days to match the SDDA but our third day had low attendance. Our 2019 Semi-Annual speaker Anne has offered to speak at Annual Sessions. There was concern amongst the executive board about having the same speaker twice, but in general the executive board thinks she is a great speaker to have again. She would present on new topics that were not presented at Semi-Annual. Ericks proposed making the business luncheon at Annual free to increase member attendance. Williams and Schiley will be in contact about if SDDHA can afford to have the business luncheon be free.

Williams presented that there is a low attendance for Semi-Annual 2019. Williams proposed doing an Eastern and Western side Annual Sessions instead of one Semi-Annual in Chamberlin and one Annual Sessions in Rapid City or Sioux Falls. Batchelder proposed that SDDHA should do a more lodge style setting instead of a hotel setting for Semi-Annual or Annual Sessions.

The ADHA event will be in New Orleans on June 12-15, 2020. The attendees will be Meyer as lead delegate, Regnerus as the first alternate, and Ericks is unable to attend this year. Someone on the board will need to take Erick’s place. The board is going to ask for nominations via email to Meyer by October 4th, 2019. Executive board will vote via email after October 4th.

Schiley presented treasurers report, it was reviewed. Any board member questions, reach out to Schiley. Schiley has updated our payment information for Memberclicks. As of now, the charge has not been taken out, but it should be coming out of the account this month. Schiley requested the updated passwords for the Secretary and President Memberclicks accounts. Bruggeman emailed them to Schiley.

Ericks updated the board on the membership committee. Ericks has been collecting free supplies from companies that we can give out to SADHA members for free. Williams and Wendel will distribute to the students. Ericks had an idea to put together a group on Facebook for the SADHA members. This group would help keep SADHA members in the know about SDDHA with hopes they will join as a professional member. Regnerus brought up that Williams, Wendel, and Regnerus would be unable to be in the Facebook group because of their positions at USD. This idea has been tabled for now by Meyer. The board added Giese to the membership committee today.

Meyer proposed that the IOH Liaison be placed into the Information Officer role instead of the Past President. The position would be a longer position of two to three years instead of one year. In May 2019, the board discussed putting Luken in that position. Luken accepts taking on the IOH Liaison position. A committee will be established for the IOH Liaison. MOTION: Meyer moved to combine the Information Officer with the IOH Liaison role. Williams motioned to approve, Regnerus seconded. Motion unanimously passed.

Meeting was adjourned by President Meyer at 6:29 PM mountain time, 7:29 PM central time.