**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**POST-BOARD EXECUTIVE BOARD MEETING**

**OFFICIAL MINUTES**

**Tuesday, May 29th, 2018**

The Post-Board Executive Board Meeting of the SDDHA was held Tuesday, May 29th at 7:00 PM central; 6:00 PM mountain time via WebEx, the President being in the chair and the Secretary being present. The meeting was called to order at 7:07 PM central time; 6:07 PM mountain time and introductions were given. A quorum was established with board members Amy Ericks, Nicole Glines, Abby Schiley, Maddy Smith, Tia Meyer, Carissa Regnerus, Caitlin Jonet, Pat Aylward, Hailey Purves, and Katie Williams. Ericks presented the agenda, and it was then reviewed and approved. Minutes from the 2018 Pre-Board meeting were approved.

Schiley presented the treasurers report, and the report was approved. The information presented most of the financial information from 2018 Annual Session, but there will be more finalized information as final bills and payments come in.

Ericks reviewed the welcome document and discussed upcoming events. Lobby Day will be January 28th. Ericks has requested all committee members get on the drive and fill in their contact information and the preferred method of contact in the welcome packet.

Annual Session was discussed. The lunch on Thursday and the business meeting on Friday were two items of concern. Next year we will try to provide a lunch for people not leaving the convention center and we will hold the business meeting over the lunch hour again to try and improve attendance. Silent auction items were discussed, there were a few items left over for next year and the events committee as well as others on the board had recommendations for finding silent auction items for next year. Receipts needs to go to Greager as soon as possible and thank you notes are going out.

Semi Annual Session will be September 28-29th in Chamberlain, SD. We may have sponsorship set up already through DenMat. Glines will coordinate with Sam Goossen about prior arrangements already made. Glines and Schiley will look into all of the details and then present a budget to the board for approval.

Membership committee is going to continue to focus on Facebook marketing and reaching out to student members that have graduated. Purves will also help us get in contact with new graduates. Aylward recommended having a computer hooked up at Semi-Annual to help non-members join. Aylward also proposed to give new members free CE for a year. All recommendations for the membership committee should be sent to Meyer.

Meyer, Ericks, Regnerus, and Schiley will be attending ADHA Annual Session 2018. They will attend House of Delegates and attend the CE with the intent to seek out speakers for SDDHA in the future. Schiley moved to donate $500 to IOH from the Silent Auction funds, Williams seconded. There was no discussion. Motion carried. The Executive Committee will approve per diem costs prior to travel. The board members attending will be participating in the 5K fundraiser and are looking for sponsors.

Ericks discussed the current mentees, located on the last page of the welcome packet, and encouraged everyone to be in contact with them and help them learn about board participation.

Lobby Day will be January 28th, 2019 from 10:30am-1:00pm CT. We are doing a lunch this year in an attempt to catch the legislators who arrive later in the morning on Monday. We will be in one room which will give a larger impact with a smaller attendance. Aylward proposed to make a story board to present statistics for the legislators. Ericks approached the South Dakota State Board of Dentistry to include attendance in Lobby Day and activities of the like as CE hours in professional growth and development. Ericks encouraged all board members to coordinate work obligations in an effort to have good representation from our board.

Schiley (incoming treasurer) will work with Greager (outgoing treasurer) on budgets for the 2018-2019 year. Each position should have a budget based on the past year’s expenses. Once budgets are done they will be presented to the board.

Ericks would like all members of the board to keep track of hours worked. We want to keep track of how much time members are putting in as each position requires a different amount of commitment. We want to be able to recruit new members and give them an accurate estimation of commitment, as well as demonstrate to our Association how much volunteer work their board is doing for them.

Demetri Sengos has submitted a written request for our support of his interest in serving on the South Dakota State Board of Dentistry. Williams expressed her concern about choosing representative dental hygienists who have consistently supported our Association. Zona Hornstra, who is currently serving on the SD BOD, has been a longtime supporter of the SDDHA.

Ericks presented the goals for the 2018-2019 year. We will work on reviewing and updating as needed our official documents including the Operations Manual, the By-Laws, and the Policy and Procedures Manual.

Ericks adjourned the meeting was adjourned 8:57 pm central time, 7:57 pm mountain time.