**SOUTH DAKOTA DENTAL HYGIENISTS’ ASSOCIATION**

**ANNUAL SESSION EXECUTIVE PRE-BOARD MEETING**

**OFFICIAL MINUTES**

**THURSDAY, MAY 15, 2014**

The Pre-Board Annual Session Executive Board Meeting of the SDDHA was held Thursday, May 15 at 1:00 PM at the Sheraton Hotel, Sioux Falls, SD, the President being in the chair and the Secretary being present.

The meeting was called to order at 1:05 PM and introductions were given. A quorum was established with board members Melissa Hill, Abby Schiley, Arissa Olien, Sheryl Fix, Jackie Mercer, Katie Pudwill, Pat Aylward, Amy Tejral, Zona Hornstra, Jennifer Stark, Cindy Dellman, and Tami Peterson. Guests being Darlene Bogenpohl, Tammy Filipiak, and Nicole Glines present.

Announcements include Taylor Carlson, of USD, won outstanding student of the year and received one-year membership paid by SDDHA. Katie Pudwill is now the State Educators Network Liaison. District VII trustee is Tammy Filipiak. She was elected last June for her two year term. Tammy visited with us about what she does as our district trustee. Her goal is to raise awareness about what we should be doing as an organization by conducting leadership training.

Meeting stands for a ten minute recess at 1:32.

The agenda was reviewed and additions were made. Motion was made to approve the agenda. Semiannual minutes were approved as distributed. Officer reports were reviewed and approved.

Fix discussed how the silent auction was going to be held. Numbers will be used to put down for silent auction items. Fix and Brown will keep track of each silent auction participant’s number. Thank you cards will be distributed to the donors of the silent auction items. Post-Annual session survey will be distributed by Olien.

Policies and Procedures manual were split into two separate documents being the policy manual and operation manual. Bylaw changes, policy manual, and the operations manual were reviewed and accepted.

Hornstra gave us an update on the upcoming Practice Act changes. The biggest goal is to get more hygienists on the board of dentistry. This would give the hygienists’ of South Dakota a more equal voice on the SDSB of Dentistry.

Patterson is sponsoring the boxed lunches for the USD students. Amy discussed the installation of the board members.

The RDH of the year nominees included Deb Nelson, Katie Pudwill, and Melissa Hill. Ballet’s were taken and given to the Brown to tally votes. Melissa Hill was nominated for 2014 RDH of the year. **EB 324-14** Aylward moved “to have the operations manual state that there is a certificate awarded to the Dental Hygienist of the year.” Schiley second, motion carried.

Discussion was held on who will be on the committee to update the strategic plan. We may be able to update this via Web-X. Hill will announce that we are recruiting people to help at the business luncheon. Components will need to update their members of our new strategic plan by the beginning of September.

We are up 2 ADHA members from the last billing cycle. Hill emailed all the new students about the importance of being a member of SDDHA.

Recipes need to be gathered and promoted at Annual meeting. Cookbook recipes need to be in by July 31 to Stark.

ADHA Annual Session and CLL will be held in Las Vegas, NV on June 18th-23rd. More RDH and LDH stickers will be ordered by Brown for sell at Market place. Hill, Tejral, and Schiley will be attending Annual Session in Las Vegas. Aylward will order cookie cutters for ADHA Annual Session market place. ADHA District VII workshop will be held June7th-8th, in River Falls, Wisconsin.

Facebook and SDDHA websites have been updated. Dellman will look into updating the website to be mobile friendly.

SDDHA Semi-Annual session will be held in Chamberlain on Sept 26th 2014. The SDDHA executive board meeting will be held on Sept 25th 2014 also in Chamberlain. Schiley found one speaker for the entire day. Tejral would like to add an association update to the Semi-Annual session. This would be a good way to announce our strategic plan and increase involvement along with discussing empty chairs on the board and what’s involved with each position. Postpone vote on weather or not to have silent auction in Chamberlain until post board meeting.

Discussion was had on changing the date of SDDHA Annual Session to coincide with SDDA on Thursday and Friday for Annual Session May 15-16 2015. Opening up with a joint speaker with SDDA would help draw people in. Hill would like to ask the general membership on their opinion. This decision will be postponed until Post Board Meeting.

Meeting adjourned at 5: 30